

## Course overview for instructors

### Log in

Open website ATLS / Login page / Course director and instructor:

<http://kgrad.dataflow.ch/InstructorAreaATLS/index.php>



**Login**

\*Your e-mail address :

\*Password :

### First Log in

Enter your e-mail and click on the Button "Send me a new password". Afterwards You will get an e-mail with your password.

Now, you're able to log in:

Enter your e-mail and the password. Click the button „Log in“. Your nickname ist the same as your e-mail.

- If you forgot the password, click on „Send me a new password“. You will be informed by e-mail about the new password.

### My Groups



Events My Groups Schedule My Profile

**Group**

Instructor

You are able to send an e-mail to your group.

## Events

This is the summary of all courses.

- Beginning and ending of courses
- Course location
- Course director (who is responsible)
- Course instructors
- Number of participants

**Add me as an Instructor / Learner**

Course :

Please select a course which you want to be added as an instructor and click OK.

Event	Start	End	Location	Course Director	Instructors/Learners	Participants
P/2009/21	28.10.2009	30.10.2009	Basel	Marcel Jakob	Dieter von Ow Vincent Bettschart Marcel Jakob Conrad Müller Monika Brodmann Maeder Christoph Meier Michael Meyer Annette Moser Luca Marengo	17
SR/2009/02	17.11.2009	17.11.2009	Basel	Marcel Jakob	Marcel Jakob Joseph Osterwalder	15
P/2009/22	18.11.2009	20.11.2009	Basel	Igor Langer	Igor Langer Alfredo Guidetti Karl Hampl Christoph Huber Corina Kim-Fuchs György Kosir Ulrich Schramm György Szöllösy	18

Surgeons are written in green color. It is not possible to inscribe more than 4 nonsurgeons per course! If the maximum number of nonsurgeons is reached, the courses would not be displayed any more.

### Attention!

If you want to be deleted from a course, please contact the office ATLS, tel. 061 815 96 60 or the National Coordinator, Anne-Michèle Droux (tel. +41 79 798 42 39 / email: [info@atls-schweiz.ch](mailto:info@atls-schweiz.ch))

## My Profile

If you want to change your password, then enter your favored password in the first input field and confirm it in the second.

The screenshot shows a web interface with a navigation bar containing 'Events', 'My Groups', 'Schedule', and 'My Profile'. The 'My Profile' tab is active. Below the navigation bar is a form titled 'Change password'. The form contains two input fields: '\*Password :' and '\*Confirm password :'. Below these fields is an 'OK' button. At the bottom of the form, there is a note: '\* denotes required field'.

## Personal Data

In this window you can update your address and personal data.

The screenshot shows a web interface with a navigation bar containing 'Schedule' and 'My Profile'. The 'My Profile' tab is active. Below the navigation bar is a form titled 'Personal data'. The form contains several input fields and dropdown menus: '\*First name : Instructor', '\*Last name : Course', '\*E-mail address :', 'Language : Deutsch', '\*Salutation : Herr', '\*Title : (Select)', '\*Correspondence address : Private address', 'Work address', 'Please choose a company or fill in the fields: (Select)', 'Company (Hospital / Practice):', 'Department:', 'Street:', 'P.O. Box:', and 'Postcode:'.

## Schedule

All courses in which you are registered as a Instructor, are listed in the schedule.

Events		My Groups		Schedule		My Profile	
Event	Start	End	Location	Course Director	Instructors/Learners	Participants	
P/2009/21	28.10.2009	30.10.2009	Basel	Marcel Jakob	Dieter von Ow Vincent Bettschart Conrad Müller Monika Brodmann Maeder Christoph Meier Michael Meyer Annette Moser Luca Marengo Instructor Course	18	
P/2010/01	12.01.2010	14.01.2010	Basel		Christoph Sommer Jean-Cyrille Pitteloud Instructor Course	11	